

BUPERS/NPC SAFETY

Volume 4

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At work, at play, let safety lead the way

RISK MANAGEMENT

This month we are focusing on Operational Risk Management (ORM). OPNAVINST 3500.39C is the governing instruction. The goal is for personnel to understand and manage risk both on and off duty. ORM ties directly into the Navy's Recreational Off Duty Safety Program. Everyone should stay alert and always assess situations carefully.

The Navy uses a five step process for risk management:

- Identify hazards
- Assess the hazards
- Make risk decisions
- Implement controls
- Supervise (and watch for changes)

Below are a few facts to keep in mind when dealing with risk management. Remember, most hazards will occur during Navy sponsored events and off duty recreational activities.

All personnel represent the first line of defense. Keeping your head on a swivel at all times is critical. Report unsafe events to leadership, whether you're at work or at a social function.

Managing risk decreases the overall cost to organizations and reduces uncertainty. Uncertainty can affect the goals and mission of the organization. Focusing on identifying possible situations and outcomes allows the organization to choose the best approach.

As employees, we can assist by identifying and mitigating the risks that could affect the organization. We should never take on the attitude like the two individuals in the boat. We are a united team and risk management is a joint effort.



Operational and Off-Duty Risk management is, in reality, a **tool for making smart decisions**, used by people at all levels. Each person has a role to play in managing risk for the unit and each role is vital to success. Leaders likely use the ORM process and techniques in planning the events the unit will take on. Junior personnel are more engaged in managing risk during the execution of evolutions and tasks. Each of these levels requires different skills and knowledge.

The goal of Risk Management is not to eliminate risk, but to manage risk so the mission can be accomplished with minimum impact. We manage risk to operate, not avoid risk as a means to prevent loss.

LINKS

OSHA
<http://osha.gov/>

ESAMS
https://esams.cnic.navy.mil/ESAMS_GEN_2/LoginESAMS.aspx

Naval Safety Center
<http://www.public.navy.mil/comnavsafe-cen/Pages/index.aspx>

CONTACT US

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RISK MANAGEMENT

Another level of ORM is Time Critical Risk Management which involves a quick, committed-to-memory process and a set of skills that allow our people to manage risk when in the execution of a plan or event. The standard for the Navy is being developed, however it might be thought of in simple terms such as:

1. What can go wrong or is changing --
2. How can I keep it from effecting the mission or hurting me --
3. Act to correct the situation --

Telling the right people if you are unable to take the right action

There are other ways to look at ORM to take the mystery out of the concepts and process

Administrative

1. All military and civilian personnel attached to a BUPERS UIC are required by policy, to have a valid ESAMS account. For assistance, please call 901-874-2331.
2. OPNAVINST 5100.12J requires all military personnel who operate a motorcycle on/off base to attend a COM-NAVSAFECEN approved motorcycle rider safety course. Class schedules can be found in ESAMS or at www.navymotorcyclerider.com.
3. OPNAVINST 5100.12J also states that all military personnel under the age of 26 must receive an initial 4 hour traffic safety training course upon entrance into the USN. Additionally, all military personnel under the age of 26 must receive two hours of annual refresher traffic safety training. This training can be completed in ESAMS.

NOTE: Ensure Monthly Safety Talk is recorded in ESAMS.